District Online Committee - Agenda

Wednesday, October 12, 2022; 1:00-3:00 p.m.   CETL (3rd Floor Doyle Library)
2nd Wednesday of each month   Zoom Meeting ID: 938 9594 3549, Passcode: 95401

Members:	Andrea Alvarado (F) Maria Banachowicz (C) Lisa Beach (A-Co-chair by position) Delashay Carmona Benson (S) Deidre Frontczak (F-AFA) Alice Hampton (F)	Tara Jacobson (F) Rocio Jimenez (S) Jurgen Kremer (F) Noelle Lavoie (F) Kerry Loewen (A) Michael McKeever (F)	Mary-Catherine Oxford (A) Liko Puha (C) Mike Roth (EX-officio) Kim Starke (Ex-officio) Kyle Wallstrom (C) Ethan Wilde (F) Catherine Williams (F)

Agenda Items	Activities and Outcome		
Note Taker	Mary-Catherine will take Notes for 10/12. Need to establish rotation, if not done already.		
Review current DOC function and membership	Committee Website: https://bussharepnt2013.santarosa.edu/committees/district-online/SitePages/Committee%20Home%20Page.aspx		
Compare with other colleges	1. What is different or missing? 2. What changes do we propose to bring to AS and College Council? Resources for Discussion: **Ideas for DOC & External Examples.docx** **DE Structures Survey Results - all data 2020.xlsx**		
List of District Online Education concerns that need to be addressed	▪ Discussion and suggestions on organization and format ▪ Rank in order of priority ▪ Where does the concern go after DOC (AS, AFA, District, SGA, IT, etc...) and for what? (information, discussion, decision, approval, process, negotiation, or implementation)?		
Future business	▪ Estimating student learning hours in online courses - Ethan Wilde ▪ Updating DE support request processes - Liko Puha		

Note-takers for 2022/2023:
September: | **October**: | **November**: | **December**: | **January**: | **February**: | **March**: | **April**: | **May**:

Committee Function [CF]: 1) Promote the knowledge and understanding of Distance Education across the District. 2) Provide a forum for the discussion of and assisting with online issues related to curriculum development, faculty training, and faculty support. 3) Conduct regular assessment to determine online learning needs. 4) Develop and recommend District policy and procedures in the area of online learning. 5) Maintain a set of best practice recommendations for online instruction. 6) Provide input on the Online Learning website. 7) Provide advice as requested on matters related to online instruction. 8) Consult with the Educational Planning & Coordinating Council (EPCC) on matters related to online instruction.